

Steps on how to retrieve your personal income tax records:

1. Download the tax app

Either from the app store where you can search for “个人所得税APP” or by scanning the QR code below to download from Tencent App Store.



个人所得税

2.2 6198.4万下载

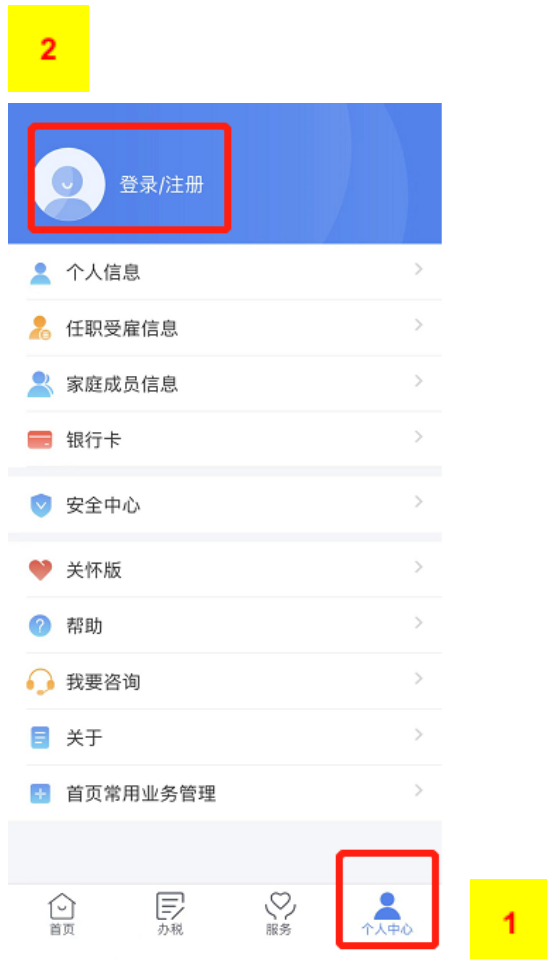
国家税务总局广东省税务局电子税务管理办公室



扫码下载手机版

The app is developed by the Chinese State Tax Administration for individuals to manage their tax affairs in China.

2. Open the tax app, click on “个人中心” (1), click on “登录/注册” (2)



3. Enter account username (Phone number/ID number) and password on the login page
In order to do this, you will have to register yourself at the local tax office first.

< 返回 个人所得税



账号	手机号码/证件号码	Username	?
密码	请输入密码	Password	

>> 请按住滑块，拖动到最右边

[找回密码](#)

登录

注册

4. After successful login, scroll down and click on “纳税记录开具” on the main page

个人所得税 ☰ ☰

🔔 个税年度汇算退税五问答 >

2022综合所得年度汇算进入专题页 >

已于3月1日开始，您尚未申报

开始申报

🟢 常用业务管理 >

综合所得年度汇算>

居民个人综合所得年度汇算申报（仅取得境内综合所得适用）

专项附加扣除填报>

子女教育、继续教育等专项附加扣除的填报

收入纳税明细查询>

已申报收入的查询及异议申诉

纳税记录开具>

申请开具纳税记录

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首页

📄
办税

❤️
服务

👤
个人中心

5. Select the time period (please select the maximum time period possible so that you can maximise the amount you can send) (1)

Slide the validation bar (2) below and then click on “生成纳税记录” (3) to generate the personal income tax records

Note: the maximum period you can generate a tax record for is 3 years. You can only generate maximum 3 tax records in one day

< 返回 纳税记录开具

温馨提示:
1.根据《国家税务总局公告2018年第55号》的规定, 您可申请开具2019年1月及以后的纳税记录;
2.每人每天最多可开具三次纳税记录;
3.若您对纳税记录的内容有疑问, 请点击此帮助。

证件类型 居民身份证

证件号码 3*****9

开具年月起 2022-01 >

开具年月止 2022-08 >

>> 请按住滑块, 拖动到最右

生成纳税记录

查看申请记录

6. Click on “保存” (as shown on the bottom right) to download your tax records

< 返回 纳税记录申请记录

温馨提示:
1.仅支持查询最近30天(含30天)内开具的纳税记录, 如有需要, 请重新开具;
2.若您对纳税记录的内容有疑问, 请点击此帮助。

申请时间: 2022-08-15 17:56:19

税款所属期: 2022-01至2022-08 制作成功

开具范围: 全国

预览 保存

7. The page then confirms that the document has been downloaded. Please check your gallery for the image of the personal income tax records (not in folder/file).

Note there might be multiple images downloaded onto your phone depending on the time period you chose. If so, please upload all the images of the tax record on Wise as we allow for multiple file uploads.

< 返回 纳税记录申请记录

温馨提示:
1.仅支持查询最近30天(含30天)内开具的纳税记录, 如有需要, 请重新开具;
2.若您对纳税记录的内容有疑问, 请点击此帮助。

申请时间: 2023-05-29 10:20:11

税款所属期: 2021-01至2023-05 制作成功

开具范围: 全国

17s后可再次操作